

# ACADEMY OF NEUROLOGIC COMMUNICATION DISORDERS AND SCIENCES

General Membership Meeting Minutes  
Wednesday, November 17, 1999  
San Francisco Marriott, San Francisco, CA

## Items of Business

1. Call to Order: The meeting was called to order by President Lee Ann Golper at 9.02 a.m.
2. Announcements
  - 2.1. President Golper welcomed the membership and announced that attendance at the Annual Business Meeting and Educational and Scientific Meeting was at 87, up from last year's attendance of 75 registered participants.
  - 2.2. President Golper introduced the members of the Executive Board, the members of the Certification Board, and the Committee Chairs. She expressed thanks to Roberta Elman, Chair of Meetings, for her role in organizing the day's activities, and to David Efros and Claudia Morelli for their help with registration that morning. She announced that Singular Publishers had provided partial financial support for the meeting, and that they had a display table for members to review their publications during the breaks. In addition, items from the National Aphasia Association were on display. President Golper acknowledged Jenny Clark, who had supported a student registration at the meeting. She also expressed thanks to Janet Patterson for handling the Continuing Education activities through Special Interest Division 2.
  - 2.3. Carol Frattali announced that additional field sites were being sought for extending the validation of the ASHA-FACS with other neurologic populations including right hemisphere stroke, Alzheimer's disease and other progressive neurologic disorders. Interested individuals were asked to call 1-800-498-2071 X4231 for further information.
3. Approval of the Minutes of the 1998 General Membership Business Meeting: The minutes of the meeting were distributed at registration. Tom Campbell moved to waive the reading of the minutes and approve them as distributed. This was seconded by Mikael Kimelman and the motion was unanimously passed.
4. Treasurer's Report: In the absence of Allen Boysen, Treasurer, Penny Myers reviewed the report of the financial status of ANCDs.
  - 4.1. The year-to-date Income for 1999 was \$34,323.00. This included the following: income carried over from 1998 - \$12,170.00; 1999 membership dues and certification fees - \$19,238.00; annual meeting - \$2765.00; and interest - \$150.00. Expenses for 1999 were \$11,801.00, giving a current balance of

\$22,521.00 (as of November 12th.). Projected expenses for the rest of the year relate primarily to the cost of the meeting and are anticipated to be \$4,355.00. Therefore, a projected balance of \$18,476 is anticipated at the end of 1999.

- 4.2. The Proposed Spending Plan for the Year 2000 was also reviewed. Projected income for 2000 is \$40,479.00 (carry-over from 1999 - \$19,238.00; dues and fees - \$19,238.00; annual meeting registrations - \$2,765.00). Projected expenses are \$30,700.00 (management services @ \$600.00 per month - \$7,200.00; administrative expenses @ \$1,500.00 per month - \$18,000; annual meeting - \$5,500.00). Therefore, a projected balance of \$9,779 is anticipated at the end of 2000. Penny Myers noted that this would allow approximately half of this balance to be kept on reserve and the other half to be spent supporting ANCDs initiatives such as the development of the practice guidelines. She also emphasized the importance of bringing in new members to ANCDs because membership dues and board certification fees are ANCDs's primary source of income.
- 4.3. Penny Myers thanked Al Boysen for providing oversight in his position as Treasurer.
5. Executive Board Elections: Penny Myers, Chair of the Election Committee, announced on behalf of the members of her committee (Judith Bernier and Mick McNeil) the following election results:  
Treasurer - Mary Kennedy  
Secretary - Lynn Turkstra  
Members-at-Large - Anita Halper, Fran Tucker  
The two-year terms of office will be effective January 1, 2000.
6. Penny Myers asked members to check their directory information at the registration desk - a new membership directory will be mailed out to members early in 2000.
7. Executive Board Summary
  - 7.1. President Golper reviewed the purposes of ANCDs and the on-going activities that address these purposes. These include: developing and maintaining Board Certification in the neurogenics specialty; contributing to and collaborating with related professional organizations, including Special Interest Division 2; holding an annual scientific and business meeting; establishing and disseminating practice guidelines; developing and enhancing a website. At this time, the resources that sustain these activities are membership dues and volunteer time contributions.
  - 7.2. President Golper then reviewed her objectives to develop these resources and promote the purposes of ANCDs. These include the following: increase the membership/certification base to 130 full members with BC-NCD, 70 full members without BC-NCD, and 100 associate members; achieve a sustaining annual income of \$25,000 - \$27,000 by 2001; contract with a management group; promote certification; develop membership services and benefits such as member only website features, ANCDs products and activities, continuing education and distance learning opportunities, publications, recognition, and partnerships for member discounts; develop other sources of revenue such as publications,

contributions, and sponsorships such as a named sustaining fund for speaker costs.

7.3. President Golper summarized some of the activities of the Executive Board and committees over the past year. These included:

- eliminating the fee for application for membership
- having a discounted membership fee for the first year if the individual is joining as a full member and is also an affiliate of Special Interest Division 2
- solidifying ANCDS's role as a certifying body by joining the National Council of State Board of Examiners
- contracting with Singular Publishers so that the Journal of Medical Speech-Language Pathology becomes the official publication by affiliation
- developing the ANCDS website - thanks were extended to Mikael Kimelman and members were reminded that they must initiate the request if they want their names listed on the website
- initiating the development of practice guidelines for dysarthria and aphasia

7.4. President Golper announced that ANCDS will be contracting for professional services for administrative operations with Executive Administrative Services, Inc (EAS), and distributed a handout describing the management firm. EAS, Inc. is owned and operated by Mary Ambroe and Frances Laven, both of whom have degrees in speech-language pathology and are Fellows of the American Speech-Language Hearing Association. Effective January 1, 2000, ANCDS will have a new phone number and email address. One of the areas in which EAS will be active will be in membership development.

7.5. President Golper thanked Penny Myers for the remarkable job she has done in managing the administrative functions of ANCDS over the past three years.

## 8. Certification Board Report:

8.1. Tom Campbell, Co-Chair of the Certification Board, reviewed the process of Board Certification, which includes three steps: passing a written examination, submitting a case report, and doing an oral presentation/examination. He announced that two ANCDS members completed and passed the oral presentation that morning and have now been awarded Board Certification in Adult Neurogenic Communication Disorders. He congratulated Carol Frattali and ????? on their accomplishment.

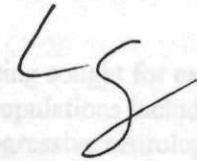
8.2. Dr. Campbell noted that in the past year, eight individuals had taken the written examination with six of them expected to submit their case presentations and take the oral examination in the upcoming year. Therefore the Certification Board was exploring different ways of facilitating timeliness and cost-effectiveness of the oral examination. This might include the possibility of having one member of the Certification Board in a face-to-face meeting with the applicant, while the other members of the Board are present only via conference call.

- 8.3. In the next year, the certification examination will need to be revised. Some old questions will be discarded and some new questions will need to be created. ANCDS members who submit questions will receive CE credits for recertification.
- 8.4. Recertification will be required in 2000. Further information about this process will be sent to members.
- 8.5. Dr. Campbell announced that Joe Duffy, Co-Chair of the Certification Board, was rotating off at the end of 1999. Dr. Duffy had been a member of the Board since its inception in 1993. Dr. Campbell thanked him for his service and the major contributions he has made to the process of certification.
9. Scientific Affairs: In the absence of Lou Shapiro, Lee Ann Golper announced that ANCDS had been represented on the interim board of the newly chartered Council for Research in Communication Sciences and Disorders. A handout describing the Council was distributed. The ANCDS Executive Board has reviewed the by-laws of the Council and may consider becoming a founding member and continuing to participate in this organization.
10. Membership Report: Mary Boyle, Chair of the Membership Committee, acknowledged the membership committee of Steve Belanger, Mary Kennedy, Lana Shekim, and Fran Tucker. She announced that the committee has approved 23 new members during 1999. ANCDS now has a total of 158 members, of which 126 are full members and 32 are associate members.
11. Publications: In the absence of Chick LaPointe, Penny Myers announced that ANCDS has entered into an affiliation with Singular Publishers as follows:
- Journal of Medical Speech Language Pathology (JMSLP) would become the official journal of ANCDS through affiliation
  - Singular would offer ANCDS members a 10% discount off individual subscription rates
  - ANCDS would have one page per issue as a complimentary "bulletin board" for ANCDS announcements
  - ANCDS would provide to Singular a table free of charge at its annual meeting for display and sale of Singular products
  - Singular would use the ANCDS mailing list twice each year for promoting JMSLP and other items
12. Practice Guidelines:
- 12.1. Kathy Yorkston, Chair of the committee for practice guidelines for managing dysarthria in adults and children, reported that the committee had identified five questions that were used as a basis for doing a literature search. They have reviewed 968 articles, and are in the process of categorizing them by the population that is served and the specific treatment technique that is used. The committee is also developing a simple rating scale to rate the "goodness" of the article with regard to subject description, treatment description and outcome measures used. This scale is generic and can be used by the committees

responsible for writing guidelines for other neurogenic disorders. The next step for the dysarthria committee will involve the development of evidence tables from the articles, a rating of the evidence, and then use of the tables to answer the initial questions that were generated. Members of the committee are Kathy Yorkston (Chair), Joe Duffy, Robert Miller, Edythe Strand, Marsha Sullivan, and Lee Ann Golper (ex officio).

- 12.2. Pagie Beeson, Chair of the committee for practice guidelines in aphasia, announced that the committee will be meeting in January in Tucson. Members of the committee are Pagie Beeson (Chair), Leslie Gonzalez-Rothi, Nancy Helm-Estabrooks, Audrey Holland, Alex Johnson, Randy Robey, and Lee Ann Golper (ex officio).
- 12.3. President Golper announced that mechanisms for dissemination of the practice guidelines are being discussed by the Executive Board. Discussions with ASHA for potential mechanisms of dissemination are ongoing.
13. Questions from members focused on the role of EAS and it was emphasized that this would not affect the organizational structure of ANCDS. There being no further business, President Golper adjourned the meeting at 10.07 a.m. The morning session of the Scientific and Educational Meeting included a presentation by Jennifer Horner Catt, Ph.D., BC-NCD, J.D. on The Language of Ethics in Clinical Practice. This was followed by the membership luncheon, where Lisa Breakey gave a brief Professional Affairs presentation. Connie Tompkins, Chair of the Honors Committee presented the Honors of ANCDS to Malcolm McNeil. Congratulations were also extended to Martha Taylor Sarno and Barbara Sonies, members of ANCDS who were receiving the ASHA Honors of the Association. The afternoon session of the scientific meeting was presented by Jordan Grafman, Ph.D., Chief, Cognitive Neuroscience Section, National Institute of Neurological Disorders and Stroke, on Conceptual Issues in Understanding the Functions of the Human Prefrontal Cortex.

Respectfully submitted,



Leora Cherney, Ph.D., BC-NCD, Secretary.